

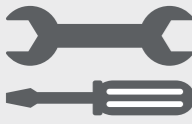


Broad-based Black Economic Empowerment (B-BBEE)

LIFE-CYCLE MANAGER

		CHECK LIST		STAKEHOLDERS					
		✓	✗	B-BBEE COMMITTEE	B-BBEE MANAGER	FUNCTIONAL SPECIALISTS *	LINE MANAGEMENT	CEO/ Accounting Officer	EMPLOYEES
STATUS 	All sources of data required to calculate a B-BBEE Scorecard have been specified and do exist			I	A/R	S/C			
	The organisation is able to collect all data required to calculate a B-BBEE Scorecard			I	A/R	S			
	The quality of the data collected has been verified			I	A/R	S			
	An analysis of the gaps in the data has been conducted			I	A/R	S			
	The organisation has been able to obtain a B-BBEE Verification Report from a Verification Agency, containing a B-BBEE Scorecard			I	R	S	I	A	I
PLAN 	A clear Business Case for B-BBEE has been articulated and documented			C	R	S	I	A	I
	The organisation has a clear B-BBEE Vision			C	R	S	I	A	I
	A B-BBEE Strategy has been formulated and documented			C	R	S	I	A	I
	Targets has been set for all B-BBEE elements			C	R	S	I	A	I
	A comprehensive B-BBEE Plan has been compiled			C	R	S	I	A	I
GROW 	All key stakeholders have been trained on B-BBEE			C	A/R	S	I	I	I
	The B-BBEE Strategy & Plan has been communicated to all key stakeholders			C	R	S	I	A	I
	Systems to monitor progress on the implementation of the B-BBEE Plan have been developed/ sourced and implemented			C	A/R	S	I	I	I
	B-BBEE has been integrated into all relevant business processes			C	A/S	R	I	I	I

✓ = YES

✗ = NO

* Functional Specialists include:

Training & Development Practitioners, Senior Manager(s) responsible for Employment Equity, Procurement Professionals, Enterprise & Supplier Development Practitioners, CSI Practitioners, etc.

R = Responsible (Those who do the work to achieve the task)	A = Accountable (The one ultimately answerable for the correct and thorough completion of the deliverable or task)	S = Support (Resources allocated to 'Responsible')	C = Consulted (Those whose opinions are sought, typically subject matter experts)	I = Informed (Those who are kept up-to-date on progress)
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